

Meeting Minutes
Chester County Pipeline Safety Advisory Board

Thursday, October 27, 2022

1. Call Meeting to Order

- Vice Chair Fleming called the meeting to order. He to name those who were in attendance in person in the Department of Emergency Services (DES) room 042

2. Election of Chair

- Vice Chair Fleming noted that the DES director has been chair on the Pipeline Safety Advisory Board (PSAB) and said having someone who handles these items on a day to day basis such as the Deputy Director for Emergency Management, Mike Groover, would be good to have chair the board, at least for the time being. Vice Chair Fleming asked prior to the vote if there was anyone who was interested in stopping up to be the chairman of the board
- Gary Vinnacombe made a motion to elect Deputy Director of Emergency Management, Mike Groover, as the new Chair for the remainder of the term
- Director Brian O’Leary seconded the motion
- The motion was approved with no objections
- Vice Chair Fleming turned the meeting over to Chair Deputy Director Mike Groover

3. Energy Transfer Follow Up (*Pending*)

- Deputy Director Mike Groover noted that there had been a request to have Energy Transfer attend the meeting. Energy Transfer tried to make the meeting but were unable to attend due to prior commitments. Energy Transfer agreed to be at the next meeting of PSAB to speak directly to the board

4. Approval of the July 28, 2022 Meeting Minutes

- Don Herb made a motion to approve the meeting minutes
- Ron Miller seconded the motion
- The motion was approved with no objections

5. Review Status of Action Items

- Deputy Director Mike Groover reviewed the status of action items

6. Member Introductions/Attendance

- Security Vinnacombe took attendance

7. Public Comment on the Agenda

- Ginny Kerslake noted that on the website, on the desktop version the agenda and meeting information is available but not on the mobile version. Ginny said that the meeting website was obscure and hard to find. Ginny noted that it was not posted on the county calendar with the other Commissioners and Boards are posted
- Vice Chair Fleming asked to establish the meeting dates for 2023
- Ernie Holling agreed to getting a 2023 meeting scheduled
- Brian O’Leary made a motion to meet quarterly in 2023 on January 26, April 27, July 27, October 26 at 3pm
- Ron Miller seconded the motion
- The motion was approved with no objections

Action Item: List of the meeting dates will be sent out to PSAB members and posted on the public website

Action Item: Establish a way to send calendar invites/reminders to PSAB members for meeting dates

8. Overview of PSAB Website Uploads

- No uploads

9. Board Open Discussion

- Byron Nickerson asked what the standing committees are and who chairs them

Action Item: Send out updated standing committees list

10. Public Comment

- Ginny Kerslake commented that there was a document that went to Commissioner Maxwell and is set to go to the Board of Commissioners next called Common Environmental Agenda for Chester County there is a section regarding fossil fuel infrastructure and pipelines, Ginny suggested that the PSAB should look at this

Action Item: Director Brian O’Leary (who is also on the Planning Commissions Environmental Energy Advisory Board) will let Deputy Director Mike Groover know if he receives the document through the Environmental Energy Advisory Board

- Ginny also commented that not in the near future but there is a lot of pipeline and fossil fuel infrastructure that is being proposed and was wondering if the board was keeping an eye on these things
- Ginny Kerslake asked if there was any update or information on the RFP for Emergency Plan for pipeline

11. Adjournment

- Ernie Holling made a motion to adjourn the meeting
- Director Brian O’Leary seconded the motion
- The motion was approved with no objections
- The meeting was adjourned